



Ngā Tāngata Microfinance Trust

Get Control Interest Free Loan

AND

Financial Mentoring/Building Financial Capability Service Agreement

BACKGROUND

Ngā Tāngata Microfinance Trust was launched in 2011 to contribute to social justice by providing a safe, fair, and affordable option to low-income families, and a pathway to financial and social inclusion. With loan capital provided by Kiwibank, Ngā Tāngata Microfinance Trust (NTMT) offers no interest, fee-free loans, called Get Control up to \$5,000 for personal and family well-being including, counseling, healthcare, education, and training or other household needs such as computers, mobile phones, TVs, fences, car repairs and relief of high-interest debt.

The purpose of NTMT's loan products is to assist in the prevention and alleviation of unmanageable and unproductive high-interest debt. Our working model operates by building partnerships with Financial Mentors within Financial Mentoring Services through whom we can provide loans for asset building, and debt relief assisting low-income families who have been trapped by high-interest debt. Our loans remove the interest costs and increase weekly cash flow often restoring adequate food and other necessities into the home budget. The building of a family's financial capability is a critical part of the process for us.

Ngā Tāngata Microfinance loans are available to Financial Mentoring/Building Financial Capability (BFC) Services following the signing of the Service Agreement, initial training, and ongoing support from NTMT's Budget Service Coordinator. NTMT loan applications are available to services on the application and recommendation of their trained Financial Mentors.

FINANCIAL MENTORING/BFC SERVICES

The Service will work alongside applicants and with their permission will:

- Check the client is receiving all government entitlements and advances via Work and Income;
- Establish if any other subsidies or advances are available from Work and Income, to the client for items such as e.g. hearing aids, and other sources of credit relief;
- Ensure the clients situation fits the loan criteria:
 - ✓ has the applicant been a client of the Financial Mentoring Service for at least two months which helps to assess willingness to repay
 - ✓ are they are eligible as per the criteria
 - ✓ has the applicant completed a current and proposed budget to ensure they have the capacity to repay
- Provide as part of the loan documentation:
 - ✓ Initial Interview form, accompanied by Privacy Waiver (if client agrees)
 - ✓ Budget Worksheet (current and proposed)
 - ✓ Current Debt Schedule
 - ✓ Cash Flow (as required)
 - ✓ Loan Agreement
 - ✓ all other required information
- Set-up an MSD redirection or an automatic payment from the client's account or a work pay deduction
- Email the Loan Agreement to the Ngā Tāngata Microfinance Loans Officer
- Work with the client throughout the duration of the loan to monitor and support the client
- Transfer the client case if the client moves to another location and/or connect the client with another Financial Mentoring/BFC service in their new location

NGĀ TĀNGATA MICROFINANCE TRUST

Ngā Tāngata Microfinance Trust will:

- Provide training and ongoing support for BFC staff or volunteers
- Reply to queries promptly
- Seek to assist in the making of an application around loan fit and procedure. Please contact the Budget Service Coordinator on support@ntm.org.nz
- Process applications received and any queries promptly
- Provide loan funding when conditions are met, upon approval

COMMUNICATIONS

- Application enquiries: The contact details for the NTMT Loans Officer are:
Email: applications@ntm.org.nz
- Loan enquiries: The contact details for the NTMT Finance and Data Management Officer are:
Email: finance@ntm.org.nz

NGĀ TĀNGATA MICROFINANCE TRUST LOANS PARTICIPATION AGREEMENT

Financial Mentoring/BFC Service Name

Service Manager Name

Email

Signature

Date

Vijay Farley-Naiker

vijay.farley.naiker@ntm.org.nz

Ngā Tāngata Microfinance GM

Email

Signature

Date

Please direct all non-case-related enquires vijay.farley.naiker@ntm.org.nz Ngā Tāngata Microfinance Trust General Manager
ph. 021762796

VARIATIONS TO THIS AGREEMENT: Any variations to this agreement are to be agreed mutually between the parties with appropriate signed documentation provided as formal amendments to this agreement.